



CEAM8306 Risk Management and Church Policy

Division of Church Ministry

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Mission Statement

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

Purpose of Course

The purpose of this course is to help provide a risk management competency for Christian Education students.

Course Catalog Description

Churches face an increasingly complex system of rules and regulations imposed by the courts, the government, and common sense. Church leaders will learn to navigate the waters of risk management and establish sound church practices. Risk management describes the process of protecting the persons in the church and the church itself from problems in areas such as insurance, property management, safety, paid and volunteer staff screening and training, contracts, policies, and vehicle liability. This course will help church leaders identify risk areas prior to a loss or tragedy and establish and implement processes for risk management.

Student Learning Outcomes

By the completion of the course, you will be able to:

1. Apply your knowledge and comprehension of basic risk management issues, terminology, and strategies and their implications for the practice of Christian Education in a local church or Christian school. These issues and strategies may include insurance, property management, vehicle and transportation issues,

- safety, paid and volunteer staff screening and training, contracts, etc.
2. Value the study of risk management and its implications for the practice of Christian Education in a local church or Christian school setting.
 3. Formalize a risk management assessment strategy for a local church or Christian school by evaluating risk exposure and enlisting and equipping a risk management team.

Textbooks

Required Textbooks

Dean, Jody. *Protect*. Birmingham, AL: YM360, 2025.

Dean, Jody. *Managing the Ministry*. Nashville, TN: B & H Academic, 2024.

Dean, Jody and Robert Welch. *Church Administration*, 3rd ed. Nashville, TN: B & H Academic, 2025. (Purchase from professor since book releases 9/15/25)

Dimos, Rollic. *Integrity at Stake: Safeguarding Your Church from Financial Fraud*. Grand Rapids, MI: Zondervan, 2016.

Recommended Websites

Church Law and Tax Report. www.churchlawtoday.com

GuideOne Center for Risk Management. www.guideonecenter.com

Lifeway Christian Resources. www.lifeway.com

Media Services Group, Risk/Crisis Response Team. <http://www.msget.com/crisis.htm>

Peacemaker Ministries. www.peacemaker.net

Course Requirements

Prior to Arrival

1. Book Reviews: You will review two books: *Protect and Managing the Ministry*. You will prepare a summary of the contents of the book. Summary should be in the form of a bulleted list and be arranged in three sections: 1) things we should know, 2) things we should be concerned about, and 3) things we should do. A minimum of five bullets should be in each section. A Powerpoint presentation should be prepared to present the bullets.
2. Case Studies: Upon completion of reading *Integrity at Stake*, you will be assigned a case study from the text. In order to illustrate the need for risk management you will prepare a presentation for the seminar that reveals the need for a ministry to have procedures in place to avoid an event or experience like the one presented in the case study. Use the

case study and topics presented to craft a response to the case study which will help us to see the main point Dimos is trying to make.

3. You will compile a cumulative binder for your ministry with the following sections:
 - a. Risk management articles from journals, magazines, or newsletters (3 articles)
 - b. Online articles (3 articles)
 - c. List of websites (10 websites)
 - d. Annotated bibliography (5 books)

Due 3 Weeks After Completion of Class

4. You will personalize a risk management strategy for your local church, organization or school. (minimum 10 pages with 10 sources) Strategy will include:
 - a. Action
 - b. Rationale
 - c. Steps to implementation
 - d. Resources needed (human and financial)

Course Evaluation

Book Reviews	20%
Case Studies	20%
Cumulative Research Binder	30%
Comprehensive Risk Management Strategy	30%

Directed Study Assignments

1. Book Reviews: You will review *Church Law* and prepare a summary of the contents of that section. Summary should be in the form of a bulleted list and be arranged in three sections: 1) things we should know, 2) things we should be concerned about, and 3) things we should do. A minimum of five bullets should be in each section. A powerpoint presentation should be prepared to present the bullets.
Due: 9/22/25
2. Case Studies: Upon completion of reading *Integrity at Stake*, you will be assigned a case study from the text. In order to illustrate the need for risk management you will prepare a presentation for the seminar that reveals the need for a ministry to have procedures in place to avoid an event or experience like the one presented in the case study. Use the case study and topics presented to craft a response to the case study which will help us to see the main point Dimos is trying to make. A powerpoint presentation would be helpful but is not required.
Due: 9/22/25
3. You will compile a cumulative binder with the following sections:
 - a. Risk management articles from journals, magazines, or newsletters (3)
 - b. Online articles (3)
 - c. List of websites (10)
 - d. Annotated bibliography (5 books)
Due: 9/22/25

4. You will personalize a risk management strategy for your own local church or school. Strategy will include:
 - a. Action
 - b. Rationale
 - c. Steps to implementation
 - d. Resources needed (human and financial)Due: 9/22/25
5. Rationale and Definitions for Risk Management and Church Policy. Each student will identify key components of risk management and church policy that should be non-negotiable for any congregation or ministry. This assignment should have a minimum of 10 non-negotiables with a ½ page rational and definition for each component.
Due: 9/22/25

Course Policies

Reading Assignments

Students are responsible for completing all reading assignments unless otherwise specified.

Professor's Policy on Late Assignments

All work is due on the assigned date in the syllabus. Doctoral work does not usually accept late assignments.

Professor's Availability and Assignment Feedback

The student may contact the professor at any time using the email address provided in the course syllabus. The professor will make every effort to return answers to emailed questions within a 24-hour period of time. Assignments requiring grading will be returned to the student within a reasonable period of time. Student feedback on graded assignments will be provided through the grading rubric located in the student's Blackboard Grade Book. The student will find comments in the grading rubric, as well as on graded paper assignments. The student may also email the course grader with questions regarding grading.

Help for Writing Papers at "The Write Stuff"

This is the official NOBTS Writing Center online help site for writing academic papers and essays. <http://www.nobts.edu/writing/default.html> You will discover writing guides, tips, and valuable information to help you become a better writer. Go here for Turabian and APA style helps and guidelines. You will also find language fonts for Greek and Hebrew.

Academic Honesty Policy

All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing

papers, completing Discussion Boards, or any other course requirement.

Plagiarism on Written Assignments

NOBTS has a “no tolerance” policy for plagiarism. Please be aware that plagiarism in certain cases may result in expulsion from the seminary. Refer to the NOBTS Student Handbook <http://www.nobts.edu/resources/pdf/student-services/NOBTSHandbook.pdf> where the definition, penalties and policies associated with plagiarism are clearly defined.

Classroom Parameters

Please arrive on time.
Turn off cell phones. Utilize laptops and other technology for class purposes only.
Respect the professor and other members of the class.
Maintain confidentiality when someone shares personal information.
Participate in class and group discussions.

Canvas and SelfServe: You are responsible for maintaining current information regarding contact information on Canvas and SelfServe. The professor will utilize both to communicate with the class. Canvas and SelfServe do not share information so you must update each. Assignment grades will be posted to Canvas.

Selected Bibliography

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Unpublished work:

Pounds, Bayne Bagdanovich. *The Minister of Youth and Personal Tort Liability: An Analysis of Selected Legal Issues*. (EdD Dissertation). New Orleans, LA.: New Orleans Baptist Theological Seminary, 1993. See this document for an extensive research bibliography for materials to the date of the dissertation.

Websites:

Brotherhood Mutual Insurance Co. (<http://www.brotherhoodmutual.com>)
Church Executive eNewsletter (churchexecutive.com)
Church Finance Update a resource of Christianity Today International (Church Finance Update newsletter@lists.christianitytoday.com)
Church Law and Tax Report. Richard R. Hammar, J.D., LL.M., CPA and James F. Cobble, Jr., EdD DMin. Christian Ministry Resources, weekly e-mail updates (www.churchlawtoday.com).
Church Mutual Insurance Co. (<http://www.churchmutual.com>)
Church Risk Management, Inc. (www.churchrisk.com)
Church Safety (churchsafety@lists.christianitytoday.com)
Guide One Insurance Co. (www.guideone.com)
GuideStone Financial Resources the Southern Baptist Convention (<http://www.guidestone.org>)
GuideOne Center for Risk Management (www.guideonecenter.com)
Institute for Church Safety and Risk Management (ICSARM) (<https://www.instituteforchurchsafetyandriskmanagement.com>)
International Risk Management Institute (IRMI) (<http://www.irmi.com/expert/articles>)
Lifeway Christian Resources (www.lifeway.com)
Media Services Group, Risk/Crisis Response Team (www.msget.com/churchpr/crisis.htm)
Peacemaker Ministries (www.hispeace.org)
National Organization of Church Safety and Security Management (NOCSSM) (cchadwick@nocssm.org)
University Risk Management and Insurance Association Bloomington IL (www.urmia.org/urmia.cfm)
Risk Management and Environmental Health and Safety Fullerton CA (riskmanagement.fullerton.edu)